

Constitution of the Wyoming Collegiate 4-H Club  
University of Wyoming  
Laramie, Wyoming  
(Revised, October 28, 2005)

Article I: Name

The name of this organization shall be the Wyoming Collegiate 4-H Club.

Article II: Purpose

Section 1: The purpose of this organization shall be to stimulate interest in the advancement of 4-H, to develop qualities of character, citizenship, and leadership; and to provide educational and social opportunities for University of Wyoming students.

Section 2: This organization shall abide by all established University of Wyoming policies.

Article III: Membership

Section 1: Membership in the Wyoming Collegiate 4-H Club shall be independent of membership in local, county, state, or national 4-H clubs.

Section 2: Members of the Wyoming Collegiate 4-H Club must be attending the University of Wyoming currently.

Section 3: The Wyoming Collegiate 4-H Club shall not discriminate based on race, color, national origin, sex, age, religion, political belief, disability, or sexual orientation.

Article IV: Officers

Section 1: Election: The president and secretary shall be elected at the end of the spring semester to serve a term of one year. The vice president, treasurer, publicity chairperson, and Ag Council representative shall be elected no later than the third meeting of the fall semester.

The officers shall be: president, vice president, secretary, treasurer, publicity chairperson, and Ag Council representative.

Section 2: Term of Office: The term of office shall be one year.

Section 3: Recall: Any officer who fails to fulfill his/her duties may be recalled by two-thirds (2/3) vote of the members present at any regular meeting.

Section 4: Vacancies of Office: In the case of vacancy of the office of president, the vice president shall advance to the vacant office. The vacancies of the other offices shall be filled by majority vote of the members present at a regular meeting.

Section 5: Executive Committee: The executive committee shall consist of the elected officers of the club, and shall meet for the purpose of program planning and other business deemed necessary. The committee shall meet at the discretion of the president.

## Article V: Meetings

Section 1: Regular Meetings: Regular meetings will be bi-monthly and notices of each meeting shall be posted by the publicity chairperson a week in advance of the meeting.

Section 2: Special Meetings: Special meetings may be called by the president with the approval of the executive committee, and must be posted 48 hours before the meeting.

## Article VI: Amendments

Section 1: Amendments to the constitution and by-laws may be made by a two-thirds vote of the members present at any regular meeting under the provision that the amendment be proposed at the previous meeting, or if such a provision is not met, a unanimous vote is required.

Section 2: While under University recognition, any proposed changes in the approved constitution or by-laws must be presented to the Student Organization Committee for approval, and such changes shall not be effective until approval is granted.

## Article VII: Ratification

This Constitution shall be considered adopted with a vote of approval of two-thirds of the members after reading it at two consecutive meetings.

## By-Laws

### Article I: Duties of the Officers

Section 1: President: The president shall preside over all meetings of the club. The president shall appoint, subject to approval of the executive committee, such standing and special committees as may be necessary, and shall perform such duties as pertain to the office of president.

Section 2: Vice President: The Vice President shall preside over meetings in the absence of the president and attend all committee meetings as an ex-officio member of all committees. The vice president may appoint a member of the club to attend committee meetings in their place if they are unable to attend themselves.

Section 3: Secretary: The secretary shall keep minutes of all meetings of the club, and act as custodian of all official records. The secretary shall also keep an accurate list of officers, standing committees, special committees, and members; and be responsible for the correspondence of the club.

Section 4: Treasurer: The treasurer shall be in good correspondence with the treasurer of the Wyoming 4-H Foundation and keep an accurate record thereof and shall present a financial report upon request. He/she shall also be involved in the preparation of a yearly budget for our club and any grant money applications that the club wishes to apply for.

Section 5: Publicity Chairperson: The publicity chairperson shall notify members of meeting dates a week in advance of the scheduled meeting, and shall provide for such publicity as necessary. The publicity chairperson shall see that a club web page is maintained.

Section 6: Ag Council Representative: The Ag Council Representative(s) shall attend the Ag Council meetings and report back to the club.

Section 7: Advisors: The State 4-H office shall designate person(s) to act as advisor(s) to the club to make such recommendations for actions as they deem necessary.